

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
DECEMBER 3, 2018**

A special meeting of the Board of School Directors of the Penn-Delco School District convened on Monday, December 3, 2018, at 7:43 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Lisa Esler
Catherine Hilferty
M. Colleen Powell
Bernie Seasock
Georgia Stone
Kevin Tinsley
Leon Armour

School Directors Absent:

Dawn Jones

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Tracy Marshall, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES:

2.01 Approval of Minutes

MOTION: to approve the minutes of the regular meeting of November 28, 2018, as presented.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

None

ITEMS FOR BOARD INFORMATION

President Armour announced that prior to tonight's meeting, the Board met in executive session to discuss legal and personnel issues.

ITEMS FOR BOARD ACTION

5.01 Personnel – Professional

(1) Leave of Absence

- (a) Allison Carey, 4th Grade Teacher at Coebourn Elementary, FMLA from 2/7/19 through 5/9/19.

(2) Professional Contract

- (a) Katherine Carlin, 5th Grade Teacher at Pennell Elementary

5.02 Personnel – Classified

(1) Appointment

- (a) Maureen Keough, Payroll Specialist @ \$49,219/year, 7.5 hours/day, 261 days/year with full-time benefits in accordance with the Act 93 Agreement – Confidential Secretaries, effective 1/7/19.
- (b) Olivia Carr, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 12/3/18.
- (c) Jaclyn Yannone, substitute Assistant @ \$10.35/hour, on call as needed, no benefits, effective 12/4/18.
- (d) Christine Riley, Secretary to the Coebourn Principal (SB, step 1) @ \$15.99/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 12/10/18.

(2) Change of Status

- (a) Koffitse Nyagblo from part-time Custodian at Sun Valley to substitute Custodian revised effective date 12/1/18.
- (b) Leigh Elvin from Paraprofessional at Parkside Elementary to part-time Day Custodian at Pennell Elementary @ \$15.17/hour, up to 25 hours/week, 184 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 12/5/18.

(3) Retirement

- (a) Michael Gummel, substitute Bus Driver, effective 1/1/19.

References: Penn-Delco Budget 2018-2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Ms. Hilferty and seconded by Mrs. Esler, above motion was unanimously approved.

Voting Aye: All
Voting No: None

5.03 School Board Policies - Adoption

MOTION: Approve for adoption the below listed revised policies, as presented.

Board Policy #248 - Unlawful Harassment (pupils)

Board Policy #348 - Unlawful Harassment (employees)

Board Policy #251 - Homeless Students

ITEMS FOR BOARD ACTION - Continued

5.04 Sun Valley Project

MOTION: to approve the proposal submitted by Earth Engineering Incorporated of East Norriton, PA to perform a geotechnical investigation for the 2019 Sun Valley additions and alterations project for an estimated amount of \$8,875.00, as presented.

5.05 2019 Tax Appeals

MOTION: To grant the solicitor's office leave to appeal any and all decisions of the county tax assessment appeal board for the 2019 tax year to the Court of Common pleas as it deems appropriate.

5.06 Payment of Routine Bills

MOTION: To authorize the administration to pay all routine bills incurred for necessary operational expenses between December 3, 2018 and January 16, 2019.

5.07 Teacher on Special Assignment Position

MOTION: To approve the creation of a temporary teaching position, *Teacher on Special Assignment – Online Learning*, for the balance of the 2018-2019 school year, effective no earlier than January 28, 2019.

5.08 Special Education and Student Placement Agreements

MOTION: To approve the Confidential Settlement Agreement and Release for Student #36092, as presented.

5.09 Board Priorities for 2019

MOTION: In addition to supporting the implementation of existing administrative, district, and specific school plans and goals, the Penn-Delco Board of School Directors affirms the following priorities as focus areas for the upcoming calendar year.

1. Approve and Adopt an updated PA State-required Comprehensive Plan;
2. Refresh the district website and other school communication tools, particularly enabling increased functionality and access to resources on mobile devices;
3. Support continued curriculum, instruction, and professional development that will ensure that all students can read by the end of third grade;
4. Establish and expand K-12 blended and on-line learning initiatives, as well as dual-enrollment opportunities for students at Sun Valley High School;
5. Support continued curriculum, instruction, and professional development that will ensure that all students graduate on-time and with a personalized post-secondary plan.

Following a motion by Mrs. Denney and seconded by Mrs. Esler, motions 5.03 – 5.09 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mr. Tinsley congratulated Mr. Armour, Ms. Hilferty and Mrs. Esler on their appointments this evening. He also congratulated Mr. Puppio on his re-appointment, and looks forward to working with them in the upcoming year.

ADJOURNMENT

Following a motion by Mrs. Powell, seconded by Ms. Hilferty, the Board adjourned by unanimous consent at 7:45 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

NEXT MEETING: Monday, December 17, 2018, 6:30 p.m., Service Center – Special Meeting
Wednesday, January 16, 2019, 7:30 p.m., Service Center – Study Session
Wednesday, January 23, 2019, 7:30 p.m., Service Center – Business Mtg.